

# **ZYFA Meeting Minutes January 7<sup>th</sup>, 2009**

Meeting called to order by Mike McDonald at 6:35 P.M.

Board Members Present: McDonald, Whitney, Panek, Sellman, Campbell, Hackman, Focht, DeVore, Bonine, Jacoboski, Seidl

Board Members Absent: None

## **1st Agenda Item: On-Line registration update**

- The current ZYFA website has registration capabilities already available for use
- Future option to also use the website for managing email distribution lists instead of board members personal email accounts
- Flag Football signup deadline will be Aug 1<sup>st</sup>, 2009
- Options discussed to get the word out to Kindergartners before school starts
  - District Education Newsletter
  - Table at Kindergarten Roundup
  - Other???
- Board Approvals
  - Use of the current ZYFA website for electronic registration
  - Payment by check will still be allowed
  - \$10 late registration fee for Flag Football
- Open Questions
  - How to obtain liability signature from player guardians?
  - How will the credit card administration fees be covered?
- Action Items
  - Whitney – Obtain estimate for credit card administration fee
  - McDonald – Develop draft budget

## **2nd Agenda Item: MAAC/ZAC Update**

- TJ Panek is the ZYFA Board representative to the Mahtomedi Area Athletic Council (MAAC)
- MAAC working to get consistency of coach background checks across all sports
- Zephyr Athletic Complex (ZAC) has asked for a ZYFA representative
- Action Item
  - McDonald – Talk to Herb Gibson about what is needed from the ZYFA

## **3rd Agenda Item: Coaching survey update**

- Survey results in the process of being split by coach/team
- Survey results will be posted after board review and approval
- TJ proposing to review constructive suggestions with the board
- Extensive discussion on head coach and assistant coach selection processes
- Coach Muetzel asking for 6<sup>th</sup> and 8<sup>th</sup> graders' email addresses to communicate:
  - 8th grade -> Welcome to High School Football
  - 6th grade -> Recruiting more players
- Action Items
  - Panek – Split survey results and provide a review of coach feedback and program feedback at the February board meeting
  - Coaching Committee – Develop process for head coach and assistant coach selection for review at the February board meeting
  - Coaching Committee – Develop 3 options for team selection process for review at the February board meeting

- Sellman – Provide 6<sup>th</sup> and 8<sup>th</sup> grade email addresses

**4<sup>th</sup> Agenda Item: MEYFL Update**

- Many comments provided in surveys about the league
- Most feedback related to:
  - Mid-season change in rules regarding tight end / wide receiver skill positions
  - Scheduling issues
  - Round robin 'playoffs'
- Next MEYFL board meeting is Mon, Jan 12<sup>th</sup> – will share survey feedback

**5<sup>th</sup> Agenda Item: MDFL Update**

- 1<sup>st</sup> meeting scheduled in the Spring
- 8<sup>th</sup> grade had 1 competitive team and 2 less competitive teams in 2008
- 7<sup>th</sup> grade had 3 competitive teams in 2008
- ZYFA has a credit with the MDFL, will ask the league to apply to 2009 dues
- Will investigate other league options (e.g. North Metro Football League –NMFL)

**6<sup>th</sup> Agenda Item: ZYFA financial audit**

- OK to perform a Financial Review instead of full Audit
- Need annual minutes for 2004 – 2008
- Action Items
  - DeVore – Create draft of annual minutes for 2004 - 2008
  - McDonald – Contact Grant Young regarding tax documentation

Meeting Adjourned at 7:55 PM.

Next 2 meetings: Feb 4<sup>th</sup>, 2009; 6:30 PM at Wildwood Library  
March 4<sup>th</sup>, 2009; 6:30 PM at Wildwood Library